

Parents' Forum meetings - minutes

Date of meeting	16 December 2014
Time and location of meeting	Reigate Parish Church School
Person taking the minutes	Frances Davis
People present	Mrs Best (DF) Mrs Clark (HB) Mrs Ross (GH) Mrs Morris (BF) Apologies from (LB)
Minutes of the meeting	
<ol style="list-style-type: none"> 1. Due to the introduction of free school meals to all infant children, school had to put back the opportunity for parents to come in to join their child for lunch one Friday. In the spring term (dates to be confirmed) Reception parents will be invited to sign up to join their child one Friday lunchtime (it's one parent and one lunchtime). After that there will be an opportunity for year 1 parents and then year 2 parents to join their child at lunch later on in the academic year. Parents will sit with their child at their table. We will have to put blue chairs at the ends of the tables to accommodate the extra people and an extra table will be needed for the overflow because where possible the children will remain in their lunchtime seat. 2. The lunchtime seating plans for the Spring term have already been arranged with the children. There will be new ones for the summer term. 3. It was questioned as to why the vegetarian children could not have the chocolate cake. FD explained that Surrey Commercial Services (SCS) are very strict on their menus so that each child eats the right food. We will feed this back to Roz, SCS Manager. Parents gave positive feedback on the school dinners in general and positive feedback for the cheese sandwiches. However some children didn't like the cheese calling it "school cheese" (perhaps because it doesn't have a strong taste?). This feedback will be given to Roz, the SCS Manager. 4. Lunchtime play – Mrs Davis explained how the space outside was used for activities (the "hill", Craze, basketball, Playleader for four days a week, etc) and that in winter the field is rarely open because of the weather. We now have an extra MDS on Friday outside in the Quiet Area engaging the children with different art activities. At lunchtime children are supervised by the MDS's (with the split lunch there is only half the school out there until right at the end when the whole school is playing out there before they line up to go inside). All first aid incidents are dealt with by MDS and recorded with the necessary head bump pink slip and sticker being given to the teacher / child. MDS will feedback to class teachers on lunchtime when necessary. 5. It was questioned if there could be a drop and go feature at the start of the day at 8.30am for parents to use. Parents tend to use the Breakfast Club for dropping off their child to school or they'll find a friend to look out for their child in the playground until the children go in at 8.55am. There is no plan for anything else formal to be started. 6. High praise for Breakfast Club. 7. The feasibility into school having an extended after school club is coming to its conclusion and school will write to parents in the New Year. 8. Christmas production – high praise for Reception and Year 1 & 2 productions. 9. There was a suggestion for DT days / trips etc in year 1 to be planned on Thursday and Friday as there are more parents who don't work these days. This information has been passed to the year 1 teachers. However, for academic reasons trips are usually organised for earlier on in the week so that there's time to follow up work to be completed. 10. Clubs – clubs info is going out by email as school receive the forms from the providers and clubs will be mentioned in the Parish Post on this week. 	